

**LETTER TO HOUSEHOLDS – FREE & REDUCED
NATIONAL SCHOOL LUNCH PROGRAM/SCHOOL BREAKFAST PROGRAM**

Dear Parent/Guardian:

The _____ school serves meals each school day. Children may buy lunch for _____ and breakfast for _____. Families submitting an approved application can receive meals free or at a reduced price. The School Breakfast Program (SBP) is a federally assisted meal program. It provides nutritionally balanced, low-cost or free breakfasts to 7.4 million children each school day throughout the country. The program was established under the Child Nutrition Act of 1966 to ensure that all children have access to a healthy breakfast at school to promote learning readiness and healthy eating behaviors.

If you now receive food stamps, TAFI, or FDPIR for your child, your child can receive free meals. If your total household income is the same or less than the amounts on the Income Chart below, your child can receive free meals or reduced price meals. A foster child may receive free or reduced price meals regardless of your income. The reduced price is _____ for lunch and _____ for breakfast. If your child has a disability requiring food substitution, please request the form "Medical Statement to Request Special Meals and/or Accommodations" from the School Lunch manager for your doctor to complete.

TO RECEIVE FREE OR REDUCED PRICE MEALS FOR YOUR CHILD, YOU MUST COMPLETE AN APPLICATION AND RETURN IT TO THE SCHOOL. WE CANNOT APPROVE AN APPLICATION THAT IS NOT COMPLETE.

HOW TO APPLY

If you now receive food stamps, TAFI*, or FDPIR* for the child you are applying for, the application must have the child's name, a food stamp, TAFI, or FDPIR case number for each child, and the signature of an adult household member. If you are applying for a foster child, the application must have the child's name, the child's "personal use" income, (such as for clothing, school fees, and allowances; and all other money the child gets, such as money from his/her family and money from the child's full-time or regular part-time jobs) and an adult signature. If you do not list a food stamp, TAFI, or FDPIR case number for the child you are applying for, eligibility will be based on household income. This application must have the child's name, the names of all household members, the amount of income each person receives, where it came from, and how often it is received. The signature of an adult household member and that adult's social security number are required. If the adult does not have a social security number, check the box.

*TAFI - Temporary Assistance for Families in Idaho
*FDPIR - Food Distribution Program on Indian Reservations

INCOME CHART			
Effective July 1, 2010 to June 30, 2011			
Household Size	Annual	Monthly	Weekly
1			
2			
3			
4			
5			
6			
7			
8			
For each additional member add			

Verification: Your eligibility may be checked at any time during the school year. School officials may ask you to send papers showing that your child should received free or reduced price meals.

Fair Hearing: You may talk to school officials if you do not agree with the school's decision on your application or the results of verification. You also may ask for a fair hearing. You may do this by calling or writing:

Name _____ Phone _____

Address _____

Privacy Act Statement: This explains how we will use the information you give us. The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Food Stamp Program, Temporary Assistance for Families in Idaho (TAFI) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program review, and law enforcement officials to help them look into violations of program rules.

Reapplication: You may apply for meals anytime during the school year. If you are not eligible now but have a change, like a decrease in household income, an increase in household size, become unemployed or receive food stamps, TAFI, or FDPIR for your child, complete an application then.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.

We will let you know when your application is approved or denied.

Sincerely,