

## Genesee Jr./Sr. High School PRE-ARRANGED ABSENCE PERMISSION FORM

Today's Date \_\_\_\_\_

Name of student: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Trip date(s): \_\_\_\_\_

Trip description or destination: \_\_\_\_\_

Period	Class	Recommended	Not Recommended	Approx. Grade in class. Necessary makeup work	Teacher Initials
1					
2					
3					
4					
5					
6					
7					

I (parent or legal guardian) am aware of my student's status in the classes listed above and am aware of Genesee School District School Policies # 440.1, 440.2, and 320.4. I give my permission for my child to be absent from school and attend the non-school related activity named above.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Home Phone

**Directions to students:** Fill out the top of this form and fill in all your classes before asking teachers to sign. Collect ALL teacher recommendations and initials FIRST, BEFORE having your parent(s)/guardian(s) sign the form. When completed, turn into the office

**Directions to teachers:** Do not sign if the form already has a parent signature. This is your opportunity to inform the parent and student of his/her status in your class. Inform the student how and when you want makeup work done.