

Dear Parent/Guardian:

As authorized by U.S. Department of Agriculture, Food and Nutrition Services, Lewiston Independent School District No. 1 is extending free school breakfast and lunch meals to any enrolled student of the school district through the end of school year 2021-2022. Extra items such as an additional entree, a second meal, or milk only must be covered by household funds applied to the student's meal account.

For school year 2021-2022, households may choose to complete a Free or Reduced Price Meal Application. All applications received will be processed and households will receive written notification of its student(s) eligibility. The outcome of the application does not affect a student's ability to participate in the school meal programs at no charge through June 2022.

Below are some common questions and answers to help you with the application process.

The 2021-22 income guidelines are:

<b>Reduced Price Meals</b>					
Participants may qualify for reduced price meals if the household income falls at or below the limits on this chart					
Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	23,828	1,986	993	917	459
2	32,227	2,686	1,343	1,240	620
3	40,626	3,386	1,693	1,563	782
4	49,025	4,086	2,043	1,886	943
5	57,424	4,786	2,393	2,209	1,105
6	65,823	5,486	2,743	2,532	1,266
7	74,222	6,186	3,093	2,855	1,428
8	82,621	6,886	3,443	3,178	1,589
For each additional family member add	8,399	700	350	324	162

**Free Meals**

Participants may qualify for free meals if the household income falls at or below the limits on this chart

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	16,744	1,396	698	644	322
2	22,646	1,888	944	871	436
3	28,548	2,379	1,190	1,098	549
4	34,450	2,871	1,436	1,325	663
5	40,352	3,363	1,682	1,552	776
6	46,254	3,855	1,928	1,779	890
7	52,156	4,347	2,174	2,006	1,003
8	58,058	4,839	2,420	2,233	1,117
For each additional family member add	5,902	492	246	227	114

Applications may be submitted any time during the year. Children of parents or guardians who become unemployed are eligible for free or reduced-price meals or for free milk during the period of unemployment, provided that the loss of income causes household income to be within the eligibility criteria. Information provided on an application may be verified at any time during the school year. An application cannot be approved unless it contains the following information:

A Food Stamp, SNAP or TAFI case number (not Medicaid) for each child, or an indication that the household is receiving FDPIR and the signature of an adult household member.

OR

The names of all household members, the amount and source of income received by each household member in the prior month, the signature of an adult household member, the actual number of household members, and the last four digits of the Social Security number of the adult household member who signs the application (or an indication that the signer has no Social Security number).

Parents or guardians dissatisfied with the ruling of the school official who determines eligibility may discuss the decision with the official. Parents wishing to make a formal appeal may make a written or oral request to the school's food service hearing officer (contact the school food service office for the name, address, and phone number of the officer) for a hearing on the decision.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
  - All children in households receiving benefits from **Idaho Food Stamps (SNAP), the Food Distribution Program on Indian Reservations (FDPIR) or Temporary Assistance for Families in Idaho (TAFI)**, are eligible for free meals.
  - **Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.**
  - **Children participating in their school's Head Start program are eligible for free meals.**
  - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
  - Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.
  
2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail *Genesee Jt. School District 282, School Superintendent, Dr. Wendy Moore at 208-285-1161 or email wmoore@sd282.org*
  
3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: *Charlotte Craig 330 W. Ash St. PO Box 98, Genesee Id. 83832.*
  
4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact *Charlotte Craig 330 W. Ash St. PO Box 98, Genesee Id. 83832, 208-285-1161 ext 206* immediately.
  
5. CAN I APPLY ONLINE? No, we are not currently set up for online. You are encouraged to complete paper application. Contact: *Charlotte Craig 330 W. Ash St. PO Box 98, Genesee Id. 83832, 208-285-1161 ext 206 or email ccraig@sd282.org*
  
6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
9. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
10. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: *Genesee Jt. School District 282, School Superintendent, Dr. Wendy Moore at 208-285-1161 or email [wmoore@sd282.org](mailto:wmoore@sd282.org)*
11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
15. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact *Charlotte Craig 330 W. Ash St. PO Box 98, Genesee Id. 83832, 208-285-1161 ext 206 or email [ccraig@sd282.org](mailto:ccraig@sd282.org) to receive a second application.*
16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Idaho Food Stamps **[SNAP]** or other assistance benefits, contact your local assistance office or call 211.

If you have other questions or need help, call *Charlotte Craig* 208-285-1161 ext 206 or email [ccraig@sd282.org](mailto:ccraig@sd282.org)

Sincerely,

*Charlotte Craig*

Genesee Jt. School District 282  
330 W. Ash Street PO Box 98  
Genesee Id, 83832  
208-285-1161 ext 206  
[ccraig@sd282.org](mailto:ccraig@sd282.org)

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To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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