

# Genesee Jt. School District No. 282

## Job Announcement

**TITLE:** Special Education Paraprofessional - .5 FTE

**CONTACT FOR APPLICATION:**

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Application and Information can be found at [SD282.org/Employment](http://SD282.org/Employment)

**QUALIFICATIONS:** Must be highly qualified as a Paraprofessional. High School Diploma (or GED) and Two years of college (min 48 cr) OR Completed and passed ParaPro Assessment. For more information, go to [www.ets.org](http://www.ets.org). Click on "Tests" link and then ParaPro Assessment Link.

**PRIMARY**

**RESPONSIBILITY TO:** Certificated Special Education Teachers, Principals, Superintendent

**JOB SUMMARY:** This position will be working as a paraprofessional under the guidance of a certificated special education teacher(s) from 11 a.m. to 2:30 p.m. in the area of special education. Ability to work in conjunction with other staff members, parents, students and community persons. Prefer experience working with young children in classroom setting, with the ability to be flexible in meeting the needs of learners and the school community, while possessing skill in assisting students in the development and use of analytical thinking, creative thinking and problem solving as well as in assisting students in the development and use of analytical thinking, creative thinking and problem solving.

**APPLICATION DEADLINE:** Open until filled

**MAJOR DUTIES AND RESPONSIBILITIES:**

1. Communicates accurately and effectively and maintain a professional rapport with students.
2. Obtains feedback from and communicates with students in a manner which enhances student learning and understanding.
3. Encourages the development of student involvement, responsibility, and critical thinking skills.
4. Creates an atmosphere conducive to learning, self-discipline, and development of realistic and positive self-concepts.
5. Other duties as assigned by the Principal(s) and/or Superintendent.

**EQUIPMENT USED ON THE JOB:** Textbooks, dry erase board, computers, and other audio-visual equipment.

**PHYSICAL DEMANDS:** Standing, walking, sitting, frequently lifting 10-15 pounds and sometimes over 25 pounds, occasional pushing or pulling over 50 pounds, stooping, kneeling, crouching, twisting and bending, frequent reaching, occasional driving. Environmental conditions include working inside most of the time, sometimes noisy.

**TERMS OF EMPLOYMENT:** This position shall be considered in all respects "employment at will" and the employee is subject to discharge by the District at any time. The "employment period" and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the District so long as employment continues.

An employee working in this position shall at all times be subject to the direction of the person to whom said employee has primary responsibility or said person's designee(s) and at all times shall be subject to the rules, regulations and policies of the District as promulgated by the Board of Trustees. Each employee shall be held responsible for having knowledge of said school district rules, regulations and policies which have been reduced to writing and made available to the employee at the Superintendent's office.

The employee must be fingerprinted and successfully pass an Idaho Department of Education criminal background check.

**SALARY:** Probationary period \$13.00/hr After 60 days \$14.50/hr and \$15.00/hr after 1<sup>st</sup> successful evaluation, DOE.

**BENEFITS** Generous benefits package, including medical, dental, vision, Employer paid Life Insurance, paid vacation, sick days, personal leave, and Public Employee Retirement System.

**EVALUATION:** Performance of this position will be evaluated at least yearly by the Principal and/or Superintendent in conformance with District policy.

AA/EOE/Veteran's Preference